



## Food Service Assistant

We are located in picturesque Healesville where our residents are able to enjoy the best of semi-rural, country style living. Our aim is to always provide the highest quality services so that your loved ones enjoy the quality of life they deserve.

### About the role

The safe provision of quality food and beverage services to residents, ensuring the individual nutritional requirements and preferences of each resident are met.

The Food Service Assistant is required to perform assigned tasks and services in a safe and competent manner and will contribute to the implementation, monitoring and evaluation of the facilities Food Safety Program

- Ensure a high standard of customer service including presenting in a professional manner at all times when interacting with residents during meal services.
- Communicate effectively with residents, resident representatives, staff and external agencies.
- Ensure that meals are delivered within a timely and efficient manner to ensure freshness and quality, and that food remains at the required temperature.
- Provide assistance to residents when requested and refer any complaints or concerns to the Head Chef/ Clinical Care Coordinator/RN/EN or Facility Manager.
- Comply with company policy and HACCP Food Safety Standards including wearing of designated PPE when preparing and serving food.
- Ensure that the clearing of dining rooms, removal of food trays from residents' rooms, and the washing of dishes and cleaning are in accordance with the Facilities Food Safety Program policy and procedure and are performed in a timely manner.
- Maintain confidentiality of resident information at all times.
- Demonstrate a commitment to providing a caring and inclusive service environment that is safe and promotes the resident's privacy, dignity, identity, diversity, cultural, spiritual, emotional and assists them to meet their needs, goals and preferences.
- Use initiative and discretion both in the performance of own work and in assisting and supporting other members of the team.

### Sound like the perfect role for you?

We would love to have you as part of our team.

Please submit your resume and a cover letter outlining why you're perfect for the role to [info@holmwood.com.au](mailto:info@holmwood.com.au) and one of our friendly team members will be in touch to discuss next steps.

*Please note, the successful candidate will be required to provide a valid police check and be willing to obtain the Flu and COVID vaccine. Candidates must have Australia/New Zealand residency or valid working visa.*